

**HADCO**  
**Board Meeting Minutes**  
**November 20, 2025**

**PLACE:** HADCO Conference Room

**TIME:** 12:00 PM

**ATTENDEES**

Commissioners: Jeff Cooley, Jerry Giese, Chris Spens, and Mike Baker. Donna Bosier was absent.

HADCO Leadership: Janeal Kohler and Jamie Ambrosini.

**READING & APPROVAL OF MEETING MINUTES**

Commissioner Spens motioned to approve October 23, 2025, HADCO Board meeting minutes. Commissioner Giese seconded. No additional discussion. All in favor; motion passed.

**REPORT OF THE SECRETARY**

Janeal Kohler explained there was competitive interest from auditors for HADCO's FYE 2026- FYE 2028 Audit Contract. Discussion had on double checking with current auditor intentions before making any decision.

**PUBLIC COMMENT:** None

**BILLS, BOARD COMMUNICATIONS AND DISCUSSION ON PUBLIC COMMENT:** None

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:** Executive Session – (ORS 192.660)(2)(a)- Executive Director Resignation. 12:15pm-12:35pm.

Discussion had on Executive Director job description and announcement. Commissioner Spens motioned for the staff to submit the revised announcement and job description with a wage range of \$110,000-\$130,000 to PHA subscriptions applicable to the job market such as NAHRO, PHADA, HOA, and Zip Recruiter. Commissioner Baker seconded. No additional discussion. All in favor; motion passed.

Commissioner Giese motioned for Jamie Ambrosini to act as the Interim Director and be compensated at the current rate of the Executive Director while filling in as Interim Director. Commissioner Spens seconded. All in favor; motion passed.

**ADJOURNED:** 1:30pm